

# Trustees Report/Parsonage Survey

Charge \_\_\_\_\_ Date \_\_\_\_\_

Church(es) \_\_\_\_\_

Pastor \_\_\_\_\_ District Superintendent \_\_\_\_\_

## TRUSTEES

---

- Are you incorporated? \_\_\_\_\_
- Has your church or charge made changes in property matters (values, purchases, improvements)? \_\_\_\_\_ (If "Yes" provide written report)
- Adequately insured? \_\_\_\_\_ Name of Insurance Company \_\_\_\_\_  
(For "adequately insured" see the Trustees Report in the Annual Conference Journal)
- Workers' Compensation? \_\_\_\_\_ (According to state law, every church **MUST** have Workmen's Compensation that covers the pastor and any other paid employees.)
- Parsonage survey conducted in past 12 months? \_\_\_\_\_ (Attach written report)

## PARSONAGE SURVEY (Required from SPRC/Trustees)

---

### ANNUAL PARSONAGE REVIEW

This review should be done together by a member of the Pastor-Parish Relations Team, a member of the Trustees and the pastor. As a rule of thumb, would you and/or members of your congregation be willing to live in the parsonage as it is at the present? *This form will be requested at the annual charge conference meeting.* ¶2533.4 in The Book of Discipline 2016.

Date of Review: \_\_\_\_\_

# Trustees Report/Parsonage Survey

1. List Any Major Repairs or Purchases During the Past Year

---

---

---

2. List Any Concerns or Repairs That Have Been Detected That Need to be Addressed

---

---

---

3. Have These Concerns Been Reported to Pastor-Parish Relations Team and Trustees?

---

---

---

4. What is the Timeline for Making These Repairs/Purchases?

---

---

---

5. Any Other Comments. (Add an additional page to this form if necessary.)

---

---

---

**Did the Pastor Refuse to Review Parsonage?** \_\_\_\_\_

**If "yes", please explain:** \_\_\_\_\_

---

---

---