

Kentucky Annual Conference of The United Methodist Church  
**Lay Servant Annual Report**



**REPORT OF THE LAY SERVANT TO THE CHARGE CONFERENCE**  
**Request for Certification Renewal**

This report covers the 12-month period from \_\_\_\_\_ to \_\_\_\_\_  
(Either January-December or from last to current Charge Conference)

<b>(Part 1) LAY SERVANT DATA</b>	
Name _____ Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Mr. <input type="checkbox"/>	Name of District _____
Address _____	Name of Church _____
City/State/Zip _____	Church Address _____
Telephone _____	City/State/Zip _____
Email _____	Church Telephone _____

<b>(Part 2) STATUS AND REQUEST OF THE LAY SERVANT</b>		
I am applying for RENEWAL as a:		
<input type="checkbox"/> Certified Lay Servant	<input type="checkbox"/> Certified Lay Speaker	<input type="checkbox"/> Certified Lay Minister
<i>To maintain status, an advanced LACE 201 or 301 course must be completed once every three years.</i>		
(1) What year did you complete your LAST advanced LACE class? _____		
(2) What was the TITLE of the LAST advanced LACE class you took? _____		
(3) Are you interested in filling the pulpit on a district level? <input type="checkbox"/> YES <input type="checkbox"/> NO		
I hereby request recommendation of my pastor and my charge conference to renew my certification.		
Date _____	Lay Servant _____	

<b>(Part 3) RECOMMENDATION OF THE PASTOR</b>	
I recommend concurrence with the request of this person to renew certification for the ensuing year.	
Date _____	Pastor _____

<b>(Part 4) RECOMMENDATION OF THE CHARGE CONFERENCE</b>	
The charge conference of _____ (church or charge) recommends that the above listed person renew certification for the ensuing year.	
Date _____	District Superintendent _____

**NOTICE:** After this form is completed and signed by all those listed above, the Recording Secretary of the Charge Conference is requested to reproduce THREE copies: (1) Lay Servant, (2) District Director of Lay Servants, (3) District Superintendent. The Recording Secretary of the Charge Conference keeps the ORIGINAL form.

**(Part 5)**

**MINISTRIES BY THE LAY SERVANT**

During the past year I have:

***Participated in Caring ministries as follows:***

- served as a volunteer in a care-giving institution
- provided one-on-one caring
- at a hospital, nursing home, or to a shut-in
- in membership/evangelism visitation
- served in caring/outreach projects (food pantry, prison ministry, etc.):
- other caring activities \_\_\_\_\_

***Participated in Leading ministries as follows:***

- served as member of committee, board, commission, council, task force, etc.:
- as a volunteer at a community agency
- at my local church
- beyond my local church
- in my District, Conference, Southeastern Jurisdiction, General Church level
- other leading activities \_\_\_\_\_

***Participated in Speaking ministries as follows:***

- brought message in worship services, served as worship leader in services
- delivered devotional messages, taught classes
- other speaking activities \_\_\_\_\_

Additional opportunities for ministry participated in by the Lay Servant:

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**(Part 6)**

**PERSONAL AND SPIRITUAL GROWTH BY THE LAY SERVANT**

In what activities have you engaged and/or what books have you read or used during the past year to help you deepen your devotional life; expand your understanding of the Bible; further develop your knowledge of The United Methodist Church; and strengthen your skills in caring, leading, and speaking?

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**(Part 7)**

**FEEDBACK BY THE LAY SERVANT**

Do you believe that you have had adequate opportunity for service as a lay servant this past year?

**Yes**    **No** (if no, please explain)

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What additional training or support do you need or suggest?

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Give any recommendations you have for improving the lay servant ministries in your District or Conference. \_\_\_\_\_

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